

Visiting Home Controllers

Introduction

The five FIRs within VATSIM Scandinavia are considered to be five different Subdivisions with respect to training. Thus, if a VATSIM Scandinavia Home Controller assigned to one FIR (**home FIR**) would like to control positions in another FIR (**visiting FIR**) the controller needs to apply to become a Visiting Controller.

Definition

A **Visiting Controller** is a controller who is granted permission to provide ATC in an other Region, Division, Subdivision, and FIR, while still remaining assigned to their home Region, Division, Subdivision, and FIR.

The VATSIM Scandinavia **Visiting Controller Policy for Home Controllers** is based on the global [VATSIM Transfer and Visiting Controllers Policy \(TVCP\)](#), however, with some adaptations, since controllers will be both a Home Controller and a Visiting Controller at the same time within VATSM Scandinavia.

Requirements

A VATSIM Scandinavia Home Controller who would like to provide ATC in another FIR in VATSIM Scandinavia must fulfil the following requirements:

1. **Rating**

Hold a S3 rating or higher.

2. **Experience**

Have provided at least 50 hours of active ATC after passing the check for their

current rating.

3. **Active**

Be active ATC in VATSIM Scandinavia

4. **Behaviour**

The controller is in good standing with VATSIM, VATSIM Scandinavia communities, and the Training Department. No disciplinary issues within the last 12 months.

5. **Other Training**

Not have any other training request registered in Control Center (CC), nor be waiting for training or have ongoing training in another Region, Division, Subdivision, and FIR.

Procedure

1. **Requirements**

The Home Controller should make sure all requirements are met.

2. **Training Request**

The Home Controller should register a familiarization training request in CC for training in the desired FIR, or send an email to the Training Director (*training-director@vatsim-scandinavia.org*)

3. **Familiarisation Training**

The Training Director and the Training Lead in the visiting FIR are responsible for creating a familiarisation training plan and making sure training to normal expected minimum standards are completed before any visiting rights are granted.

4. **Unrestricted Positions**

The controller should first be provided familiarization training at unrestricted positions.

5. **Tier 1 and Tier 2 Training**

The controller may request Tier 1 and Tier 2 training after having provided at least 10 hours of individual ATC at unrestricted positions in the visiting FIR.

Rules

1. **Eligibility**

It is possible for Home Controllers in any FIR in VATSIM Scandinavia to apply for training to control unrestricted, Tier 1 and Tier 2 positions in another FIR in VATSIM Scandinavia as a Visiting Controller, provided the requirements above are fulfilled.

2. **Priority**

A VATSIM Scandinavia Home Controller who would like to control in another FIR within VATSIM Scandinavia will receive the same priority as a regular Home FIR controller for training at unrestricted positions and for Tier 1 and Tier 2 positions.

3. **ATC Standards**

Visiting Controllers should provide ATC to at least the same minimum required standards as regular Home FIR controllers.

4. **Active ATC**

The controller should provide active ATC for at least 10 hours each rolling 12-month period in:

- a. the home FIR **and**
- b. the visiting FIR

5. **Underperformance**

If the Visiting Controller is found to be providing ATC below the expected minimum required standards:

- a. The Training Lead or the FIR Director should coordinate with the Training Director to issue a formal warning. The warning should clearly specify concrete evidence of under performance and a statement of what corrective actions the Visiting Controller would need to take to reach an acceptable level of ATC.
- b. The Visiting Controller should immediately implement corrective actions.

6. **Removal of Visiting Controller Privileges**

A Home Controller's visiting privileges in another FIR in VATSIM Scandinavia are removed if any of the following conditions occur:

- a. The controller does not meet the activity requirements.

- b. The controller underperforms as ATC, a written warning about underperformance has been issued, 14 days has passed and the controller is still underperforming.

7. **Rating Training**

Visiting Controllers should be trained for higher ratings in their Home FIR. The Visiting FIR in VATSIM Scandinavia does not provide ATC training for higher ratings for Visiting Controllers.

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